



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
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**Minutes of Meeting of
Loss Control Committee of
Nevada Public Agency Insurance Pool and
Public Agency Compensation Trust
Date: April 17, 2014**

1. Roll

The meeting was called to order by Chairman Cash Minor at 10:00 a.m. Ann Wiswell confirmed that a quorum was present.

Members present: Cash Minor, Bob Spellberg (Gardnerville Ranchos GID), Shannon Gardner (Storey County), Kevin Curnes (Carson City School District), Dan Murphy (Pershing County School District), Steve West (Winnemucca), Geoff Stark (Churchill County), Bryce Boldt (City of Boulder City), Norma Santoyo (Douglas County), Gina Mendez (City of Mesquite)

Others present: Ann Wiswell, Pam Munk, James Eason

2. Public Comment:

none

3. For Possible Action: Approval of Minutes of Committee Meeting of January 16, 2014

Upon motion and second the minutes were approved.

For Possible Action: Consideration and Approval of Loss Control Excellence Program applicants:

- a) Churchill County (recertification)
- b) Douglas County (recertification)
- c) City of Winnemucca (recertification)
- d) Incline Village General Improvement District (recertification)
- e) City of Mesquite (recertification)
- f) Gardnerville Ranchos General Improvement District (recertification)
- g) Carson City School District (recertification)
- h) Town of Tonapah (new program application)
- i) Pershing County School District
- j) Pershing County
- k) City of Carlin

Upon review of all LCEP applications, the awards were approved with the following contingent requirements:

- a) City of Mesquite would submit a letter describing the frequency and format of their Safety Committee Meetings as the city was in the process of hiring a new person who would be responsible for chairing Safety Committees. In the meantime, Human Resource Manager Gina Mendez was incorporating the items typically discussed at a formal Safety Committee meeting into her staff meetings with department heads.
- b) The Town of Tonapah, Pershing County and City of Carlin would work with POOL/PACT Loss Control consultants to address various deficiencies in their loss control programs and resubmit Loss Control Excellence Applications for consideration in October 2014.

4. **For Possible Action: Consideration and Approval of Torch Learning Management System**

The committee discussed features of the Torch learning management system and based upon recommendation from the selection advisory committee there was a motion and a second to approve purchase of Torch learning management system.

5. **Public Comment**

None

6. **For Possible Action: Adjournment**

Upon motion and second, the meeting was adjourned.